## FAQs: Reprographic reproduction remuneration for professional, scientific and educational books and journals

Due to a system change, Lira will distribute available reprographic reproduction remuneration to writers of *all* works, including books for professional use and trade journals, scientific books and journals and educational works, from 2020 onwards. We have listed the most frequently asked questions for you.

• What do I have to do to qualify for reprographic reproduction remuneration? You need to register with Lira first via the portal: <a href="https://portal.lira.nl/reprorecht">https://portal.lira.nl/reprorecht</a>. It is advisable to do this as soon as possible, so that you can be sure to receive an invitation for the first round of distribution later this year. After registering, you will receive an invitation by email to declare your income from freelance writing. You will find all instructions to register in the invitation you receive from us and in our portal (after logging in). Please pay attention to whether to submit your declaration under "Educational Works" (for primary / secondary / vocational education) or under "Professional and Scientific Works" (for universities). Authors who wish to declare works in both categories are therefore requested to submit two declarations.

# You will find all required instructions in the invitation you receive by email and in our portal that you will see after logging in.

- I already registered with Lira. Do I have to register again?

  No. That is not necessary, because Lira already has your details. However, we do ask you to inform Lira by email at lira@cedar.nl or via the portal that you have carried out writing work in the categories professional / scientific / educational. This way you can be sure that we send you an invitation to declare your income.
- For which writers is the reprographic reproduction remuneration intended?
   The reprographic reproduction remuneration is intended for all text authors, journalists and translators who have carried out writing work on a freelance basis.
   And also (up to 70 years after the death of the original author) his or her heirs.
   Writing work carried out as an employee does not qualify for reprographic reproduction remuneration via Lira.
- I have carried out writing work without receiving any compensation from my publisher. Can I still claim reprographic reproduction remuneration?
   Yes. Reprographic reproduction remunerations are available to all writers whose (contributions to) books, newspapers and magazines/journals are copied by companies, government and educational institutions. You can also claim remuneration if you have not received any compensation (fees and/or royalties) from your publisher. Lira then applies maximised standard amounts.

 The bottom line in my royalty statement is € 0.00, because royalties have been offset with an advance or fixed fee (lump sum). Will I still receive reprographic reproduction remuneration?

When declaring income from writing via the portal, please use the date that is on your invoice or royalty statement. Reprographic reproduction remuneration will be calculated on total income per year, including advances and lump sum payments. The reprographic reproduction remuneration will be relatively high in the year in which the advance was invoiced.

• I am a journalist and have previously received reprographic reproduction remuneration from Lira. What will change for me?

From now on you can register all your (articles in) books and magazines/journals for reprographic reproduction rights with Lira. So not only for newspapers and general interest magazines, but also for magazines for professional use (primarily intended for specific business sectors or professions) and scientific journals (journals of an academic level with publications of scientific research, primarily intended for scientific practice, study and research).

Please make sure that you register in the correct category in the portal. In the portal, under the tab "Your Works", you will find the "Journalistic Works" category for newspapers and general interest magazines and a separate "Professional and Scientific Works" category for professional and scientific journals and books.

• I am an editor. Can I register with Lira for reprographic reproduction remuneration?

In principle, editorial work does not qualify for reprographic reproduction remuneration. However, editors who are part of a team of authors on the basis of an author's contract and who made a substantive writing contribution, are regarded as makers and can register with Lira.

- Which works count towards my reprographic reproduction remuneration?
   Reprographic reproduction remunerations collected by the Reprographic
   Reproduction Rights Foundation (<u>Stichting Reprorecht</u>) and distributed by Lira, relate to published works such as books, newspapers and magazines/journals. All works in all categories must be titles published in the Netherlands by a publisher. It does not matter whether it is a digital (online) variant or a paper variant of a title.
- I am working on my declaration for in the Professional and Scientific category but cannot find my book or journal in the portal. What should I do?

  In this category you will be asked to declare your total income from freelance writing activities per title and per year. In the portal you can enter the ISBN/ISSN of the book or journal under "Professional and Scientific Works". This is then checked in our

database. If the title does not appear in our database, you will receive a notification and you can easily add the relevant title by clicking the "Add work" button.

### I need to declare my income from freelance writing in 2018 and 2019. How do I determine for which year?

When determining whether the income falls within a certain year, the date on the invoice, statement or specification is leading. So when reviewing your invoice or statement please ignore the year in which you actually received the income or the year on which the income is based, but do use the date on your invoice or royalty statement. For royalties, this means that for your 2018 declaration, please use the annual royalty statement that your publisher sent you in early 2018. For the 2019 declaration, please use the annual royalty statement that your publisher sent you in early 2019. It does not matter which year(s) the royalties on the overview relate to exactly. For lump sums, advances and other one-off payments, please use the date of the invoice on which basis you received payment. For example: an invoice with the invoice date of 23 December 2018 needs to be included in the 2018 declaration. In that case, it does not matter when exactly you have received the payment.

#### I am an author as well as a publisher. Can I register?

Yes. In that case, you can register as an individual author to claim the author's share. If you want to register as a publisher, please contact <u>Stichting PRO</u>.

#### Can I register my organisation as well?

No. You can only register with Lira as an individual author. Publishers, universities, schools, businesses, law firms or other organisations cannot register. There is only one exception that applies when the author has transferred his own copyrights to his own company, of which he is the sole owner. In addition, the company must focus exclusively on the exploitation of the rights on works that have been written by the author himself. This exception applies to natural persons who are maker in the meaning of the Dutch Copyright Act and therefore not when employer's copyright applies.

## • I have previously received money from Lira and Lira deducted costs from this amount. Will Lira do this now too?

Yes. Lira is a non-profit foundation. We do everything we can to keep implementation costs as low as possible. To enable the distribution of reprographic reproduction remunerations, Lira will reserve a percentage for administration costs. For the first new distribution rounds in 2020, the percentages for scientific and educational books and books for professional use have been set at 2.5% (collection year 2018) and 5% (collection year 2019) respectively for cost deduction.

#### Which agreements apply?

Lira distributes the reprographic reproduction remunerations on the basis of <u>distribution regulations</u>. The Distribution Rules for Reprographic Reproduction Rights have been approved by <u>Stichting Reprorecht</u> and by the <u>Copyright Supervisory Board</u>.

### Does Lira also support professional, scientific and educational authors through collective spending?

Yes. Lira is a foundation *for* and *by* authors and aims to improve the economic, social and cultural position of all writers. To this end, Lira reserves a percentage for spending on social, collective and educational goals through the Lira Foundation (<u>Lira Fonds</u>). In recent years, the collective funds from reprographic reproduction rights have supported the <u>Educational Authors</u> section of the Authors' Union (Auteursbond) and the Educational Pearl (prize for the best lesson). The KNAW's <u>Faces of Science</u> project is also made possible in part by collective spending via Lira.

#### Am I eligible for other remunerations via Lira as well?

Possibly. For example, if your book is on loan from public libraries, Lira has a lending right fee available. Private copying fees are also available for contributions to emagazines/journals. More information about the different distributions by Lira can be found here: <a href="https://www.lira.nl/voor-auteurs">https://www.lira.nl/voor-auteurs</a>.

#### When can I expect my reprographic reproduction remuneration?

Lira will pay out in December 2020. Due to the <u>system change</u> for writers of professional, scientific and educational works, Lira will make payments available in 2020 for the categories professional, scientific and educational for two years at once. If your declaration is received by us before October 19, 2020, you will receive the reprographic reproduction remuneration in December. But even after that date you can simply submit your declaration. In that case, you will receive your reprographic reproduction remuneration in the second quarter of 2021, in the next distribution round.

#### Did Lira receive my declaration in good order?

If you are unsure whether your declaration with the including attachments has been received in good order, you can always log out and log in again in the portal. If all went well and you have successfully saved and submitted your declaration, then this will be visible on the screen after you have logged in again.

#### Cannot find your question here?

Please read the instructions in the relevant manual in our portal carefully. Ask your question via our portal or send your question via email at <a href="mailto:lira@cedar.nl">lira@cedar.nl</a>. Ask your question by phone on +31 23 870 0202.

We are doing everything we can to respond as quickly as possible!